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July 15, 2016

VIA EMAIL and U.S. MAIL
Director Leroy Smith
Department of Public Safety
Post Office Box 1993
Blythewood, South Carolina 29016

Dear Director Smith:

The Law Enforcement and Criminal Justice Subcommittee appreciates the agency's partnership in the oversight process. In preparation for the next meeting, scheduled for Wednesday, July 20, 2016, the subcommittee seeks additional information from the agency. Please provide the information below as soon as possible. Also, the responses may be provided separately, if some are available sooner than others.

Strategic Plan, Funding Allocation, and Performance Measures

- Please ensure all money is allocated to an objective or an unrelated purpose and provide an updated Strategic Budgeting Chart. This chart was included in the agency's 2016 Annual Restructuring Report. Please remember pass through money is an unrelated purpose if the agency does not have any control over how that money is spent and each different group of pass through money should be listed.
- Please provide the rationale behind how money was allocated to each objective, including the objective related to enforcing seat belts.
- From what line item(s) in the General Appropriations Act is the annual payment for the \$10,000,000 lawsuit settlement, which you mentioned during the last meeting, being paid? How much is the annual payment?
- In the Excel document sent to you via email, please indicate whether each performance measure target for 2015-16 was standard, moderate, or a stretch challenge.

Hiring, Retention, and Employee Makeup

- How many troopers reached 25 years of state service, and are eligible to retire, at the end of 2015-16?
- How many troopers will reach 25 years of state service, and are eligible to retire, at the end of each of the next five fiscal years?
- Please provide the minimum and preferred standards required of applicants for law enforcement positions with the agency.
- Please provide a list of all automatic disqualifiers for law enforcement applications.
- Please provide a list of all applications for employment with the agency that were rejected, with the reason for rejection, in an electronic Excel chart, from 2010-11 through 2015-16.
- Please provide the following information, separated for civilians and sworn officers, for each fiscal year from 2010-11 through 2015-16:
 - Number of employees at start of the year;
 - Number of employees at end of the year; and
 - Number of employee separation during the year.
- Has the agency identified any trends with regards to turnover? In particular, is there a higher turnover rate for sworn officers or civilians? Is there a higher turnover rate in a particular department?
- How many troopers were on the road, in a non-supervisory capacity, for each fiscal year from 2010-11 through 2015-16?

Scheduling and Activities

- Please provide from the internal Highway Patrol scheduling console, the schedule for all troops for the past six months.
- Please provide, in electronic format, the activity logs for Highway Patrol supervisors ranking from Colonel to First Sergeants, for the past six months.

Finances

- Does the agency utilize carryforward funds to purchase vehicles?
- Please provide examples of local government law enforcement grants.
- For each year from 2010-11 through 2015-16, please provide the following:
 - Number of FTEs the agency requested be funded and the total dollar amount;
 - Number of FTEs that were actually funded and total dollar amount;
 - Number of FTEs that were actually employed and total dollar amount needed to pay them; and
 - Total amount of personnel funds, or any other type of funds (please delineate between the types of funds) that were utilized to pay (1) salaries; (2) raises; and (3) overtime.

Multi-disciplinary Accident Investigation Team (MAIT)

- How much does the agency spend on the MAIT team on an annual basis, and how many employees are a part of this team?
- How much revenue did the MAIT team generate each fiscal year for the last five years? Where is this revenue reflected in the budget (i.e. Other funds)? What activities generate this revenue?

Overtime and Compensation Time

- For each year from 2010-11 through 2015-16, please provide the amount of compensation time that was entered into the SC Enterprise Information System (SCEIS) in electronic Excel format. Please ensure one of the columns includes the Troop, one includes the year earned, and one includes the month earned.

- Please provide an update on the internal investigation relating to overtime that you discussed during the July 13, 2016 meeting, when the investigation is complete.
- Please provide the number of hours of overtime the Illegal Immigration Enforcement unit has worked each month during the last three fiscal years in electronic format. Who is paying for this overtime?
- In January 2017, please provide a listing of all OPR cases investigated during 2016 along with the number of days each was open.

In your responses to these questions, please provide the subcommittee with any relevant, necessary context information. If the agency has any concerns (1) about the format of these questions yielding answers that do not provide an accurate reflection of the agency, or (2) that these requests may in any manner compromise law enforcement activities, please express those concerns, prior to responding to the question, in a written letter to me with a copy to committee staff. Please retain your working papers for these responses in the event the subcommittee would like to view those.

Sincerely,

Signature Redacted

Kirkman Finlay III
Subcommittee Chair

cc: The Honorable Wm. Weston J. Newton
The Honorable William K. Bowers
The Honorable Raye Felder
The Honorable Edward R. Tallon Sr.